

STANDING RULES
THE LOUISVILLE BRIDGE ASSOCIATION (LBA), UNIT 117
(Revised February 17, 2006)

1. The vice president will be appointed tournament chairman and advised that all Barren River (with assistance of Barren River Coordinator) and Louisville tournaments are their responsibility, and all hotel arrangements should be made two years in advance – ESPECIALLY BARREN RIVER.
2. Two copies of a typed list of names, address, player number of all new officers and board members will be sent to: the ACBL District 11 President and Secretary by the LBA Secretary.
3. Newly elected board members will be appointed job responsibilities by the president and provided with a comprehensive job description and the name of their predecessor.
4. All LBA sanctions will be prepared by the unit secretary.
5. The Kibitzer will be published annually and distributed to all LBA members.
6. A monthly schedule of center games will be published and distributed by the 1st of the month. A special events bulletin board will be maintained on club premises.
7. A letter book for all LBA correspondence will be maintained by the secretary.
8. A roster of LBA officers, board members and committee chairman will be published.
9. A roster of LBA club manager's names and address will be published.
10. Keys will be transferred to authorized individuals from their predecessors and the key-list will be updated.
11. An annual meeting of the members shall be held each year between November 1 and December 31, in conjunction with the winter tournament (when possible). A minimum of four (4) meetings a year will be held, the first of which shall be after the annual meeting, the other three being held in conjunction with scheduled tournaments.
12. Employees, Officers and Volunteers shall be bonded.
13. A free game will be held in conjunction with the annual meeting held the Thursday PM prior to the winter sectional (when possible). This game will be stratified and scored across the field. The game in conjunction with the annual meeting will be free to ACBL members.

14. The treasurer will post a report on the club premises after each board meeting and forward the report to the Webmaster for posting on the club website.
15. The LBA will have a monthly unit championship.
16. The LBA will have a monthly special game, when possible, on a floating Saturday night.
17. An anniversary game will be scheduled, as a special game for the month of September.
18. Authorized signatures on all checking/savings accounts will be updated.
19. The treasurer will take possession of all records from his/her predecessor.
20. The LBA secretary and treasurer will be compensated \$50 per month for eleven months and \$49 for one month plus free entries to sectional tournaments in lieu of the former \$75/month compensation.
21. Authorized delegates attending LBA business or special club activities shall be allowed necessary expenses including, but not limited to, lodging for one night and transportation expenses not to exceed the current applicable IRS mileage reimbursement rate per mile, one way.
22. District 11 meeting attendance expenses of one night's lodging, one meal and necessary transportation, not to exceed the current applicable IRS mileage reimbursement rate per mile, one way, will be paid for the president, immediate past president and any other District 11 board member from LBA.
23. Investment procedures for LBA will be reviewed annually.
24. Appoint recipient(s) of LBA share of ACBL charity funds.
25. Financial records will be audited and tax returns filed annually.
26. LBA tournament chairman and/or hospitality chairman will be allowed lodging at LBA section tournaments. Barren River chairmen will be allowed lodging at Barren River tournaments.
27. LBA sponsored events and all games conducted at the Louisville Bridge Center will be nonsmoking w/breaks.
28. The Louisville Bridge Center will be closed during all District 117 tournaments including Barren River.

29. Directors for special games (LBA, LBC, Mentor-Mentee, Membership, ACBL district (including STAC games) and ACBL national, etc.) will be paid at the rate of \$6.00 per table, with a minimum of \$60.00 and a maximum of \$100.00. Games that require prior duplication of the boards by the director will be paid at the rate of \$7.00 per table with a minimum of \$70.00 and a maximum of \$120.00.
30. No person who directs a regular game at the Louisville Bridge Center shall be eligible to serve in the positions of President, Secretary or Treasurer, unless such a person agrees to suspend the directorship of his or her game(s) for the period of service in one of the above named positions.
31. Those persons using the Bridge Center to teach lessons not sponsored by the LBA for which a fee is charged shall pay the LBA a rental fee of \$1.00 per pupil per lesson. This payment is due no later than one week after the series and is not to exceed \$10.00 per lesson. Failure to make such payment may result in the denial of any future use of the Bridge Center.
32. Rent from the Directors is due to the LBA on the 5th on each month. Directors making payments after the 5th will be assessed a late fee of \$10.00 per month or any portion thereof.